

Rack2-Filer ***Smart***

Operating Instructions for Dropbox

Version 2.0

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Introduction

This manual explains how to configure Drobbox for the Rack2-Filer Smart cloud storage and how to view binders via a mobile device (iPad/iPhone/iPod touch or Android phone).

<Prerequisite>

The latest update must be applied to Rack2-Filer Smart V1.0.

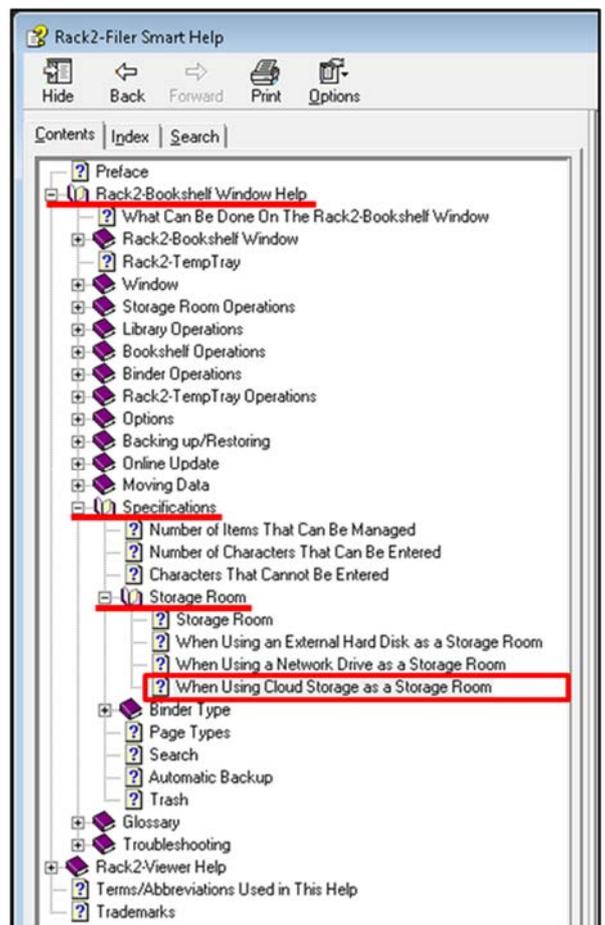
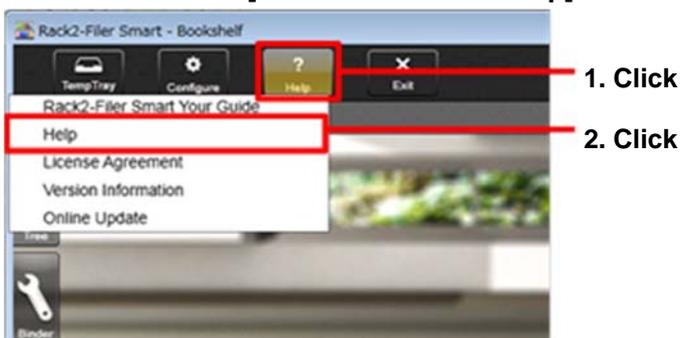
<Workflow>

- 1 Operations on the sending device (PC)
 - (1) Configure a folder in Dropbox for a storage room
 - (2) Upload a binder to Dropbox
- 2 Operations on the receiving device (mobile device)
 - (1) Configure the settings for connecting to Dropbox
 - (2) Download a binder from Dropbox and view the downloaded binder

<Attention>

For the points to be noted when using Dropbox as a storage room, launch the [Rack2-Filer Smart Help] viewer and then refer to [Rack2-Bookshelf Window Help]-[Specifications]-[Storage Room]-[When Using Cloud Storage as a Storage Room].

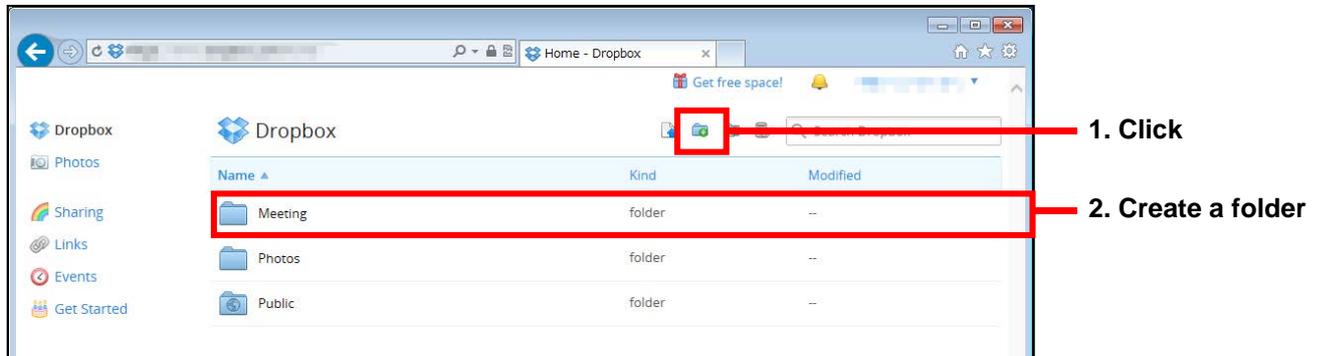
* Launch the [Rack2-Filer Smart Help] viewer



1 Operations on the sending device (PC)

1-(1) Configuring a folder in Dropbox for a storage room

- 1 Log in to Dropbox from the Web browser and ceate a folder for Rack2-Filer Smart (named “Meeting” in this manual) directly in Dropbox.



Note

- **To create a folder with your own account**

Log in to Dropbox from the Web browser and create a folder for Rack2-Filer Smart directly in the Dropbox folder.

You can also share the created folder with other users.

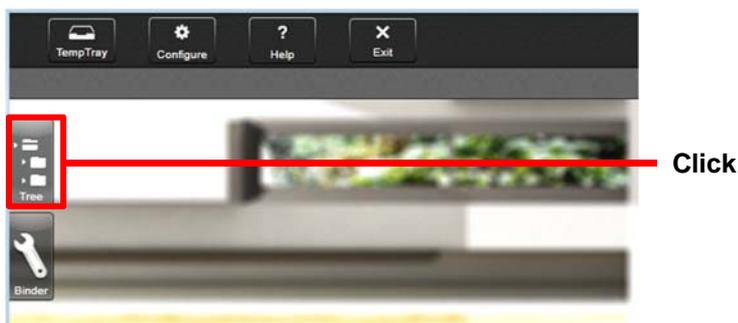
For details, refer to the Dropbox Help.

- **To set a folder created by other user for a storage room**

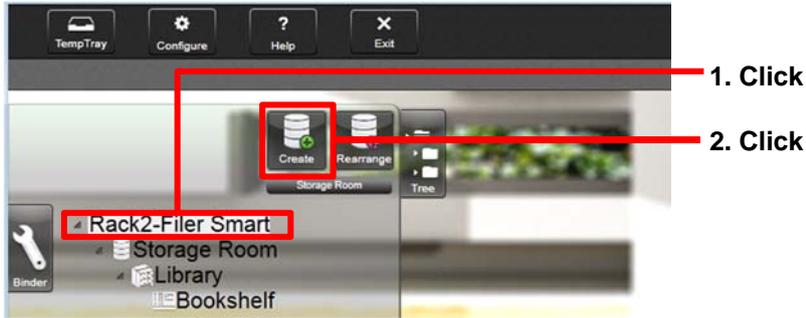
Log in to Dropbox from the Web browser and accept the invitation to the shared folder.

For details, refer to the Dropbox Help.

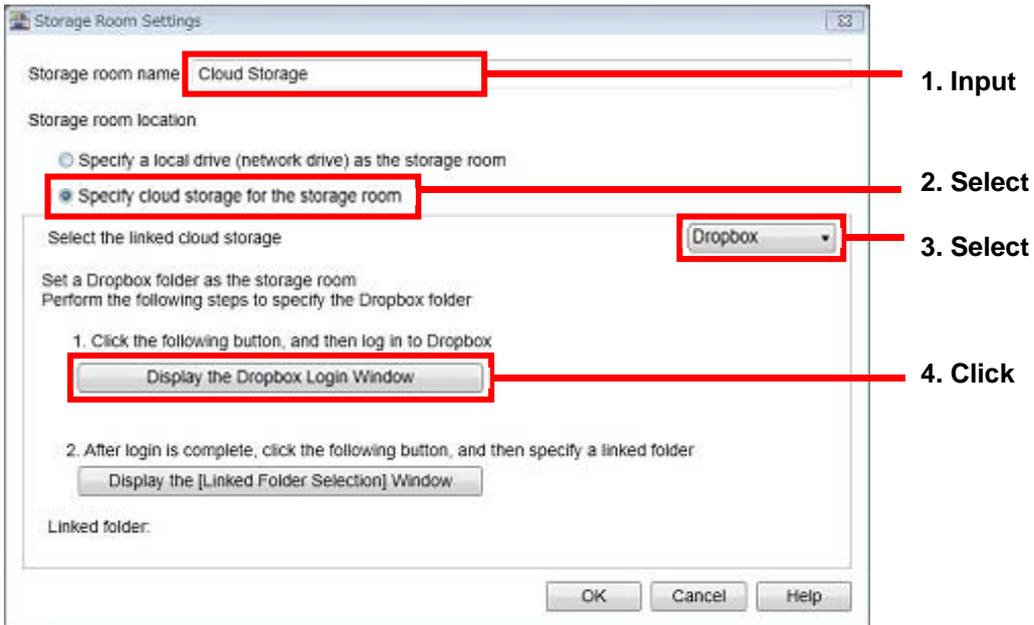
- 2 Configure the folder in Step 1 for a Rack2-Filer Smart storage room.



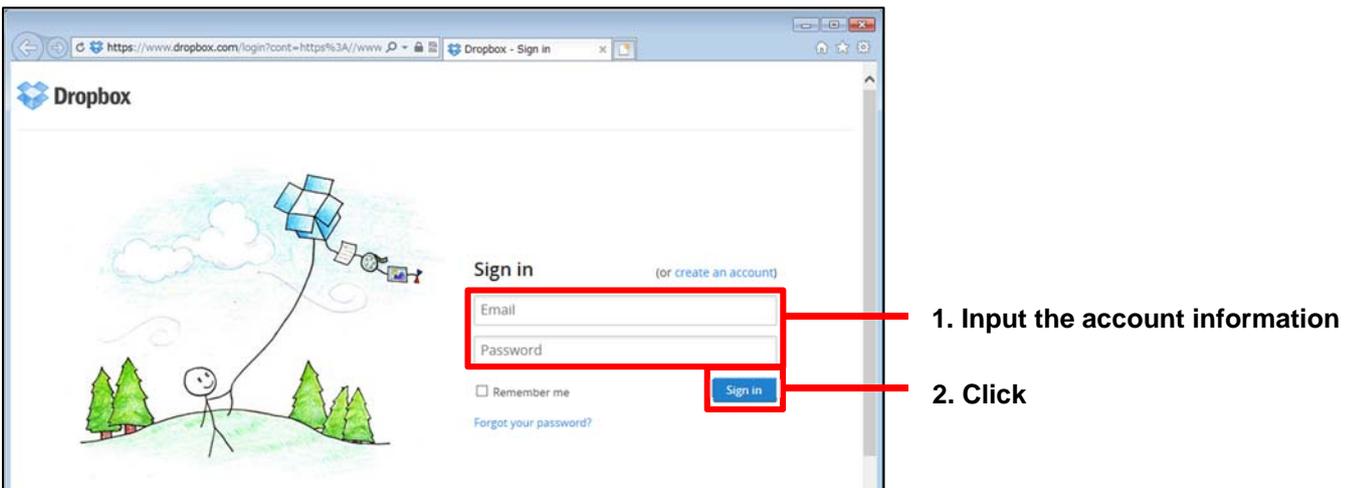
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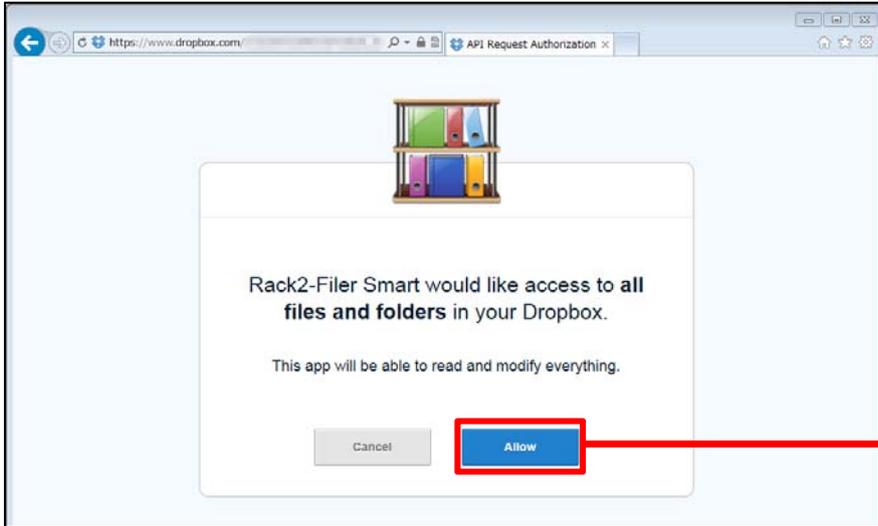
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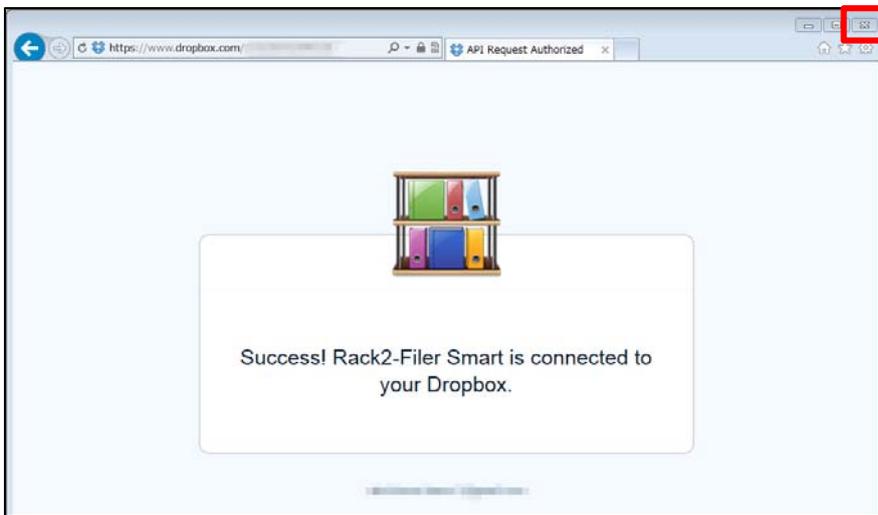
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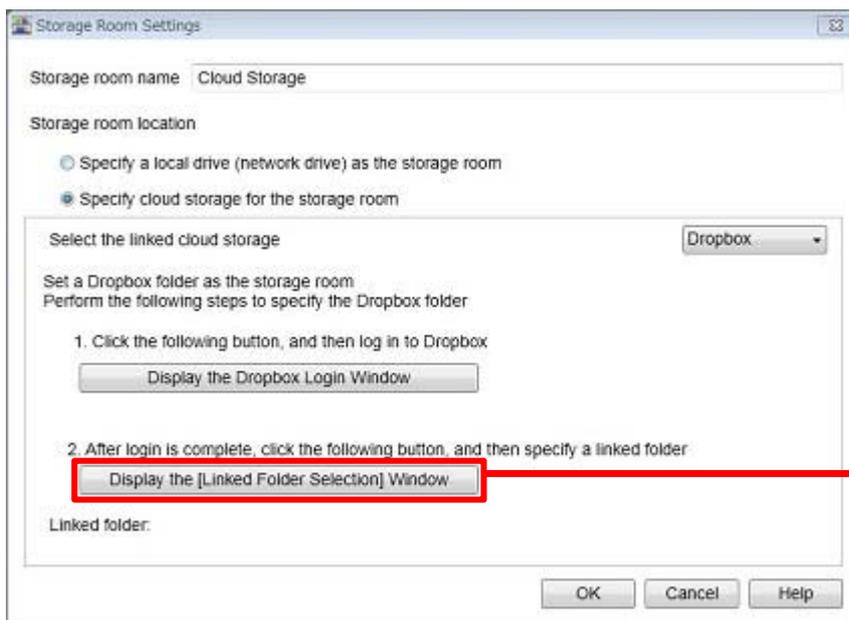
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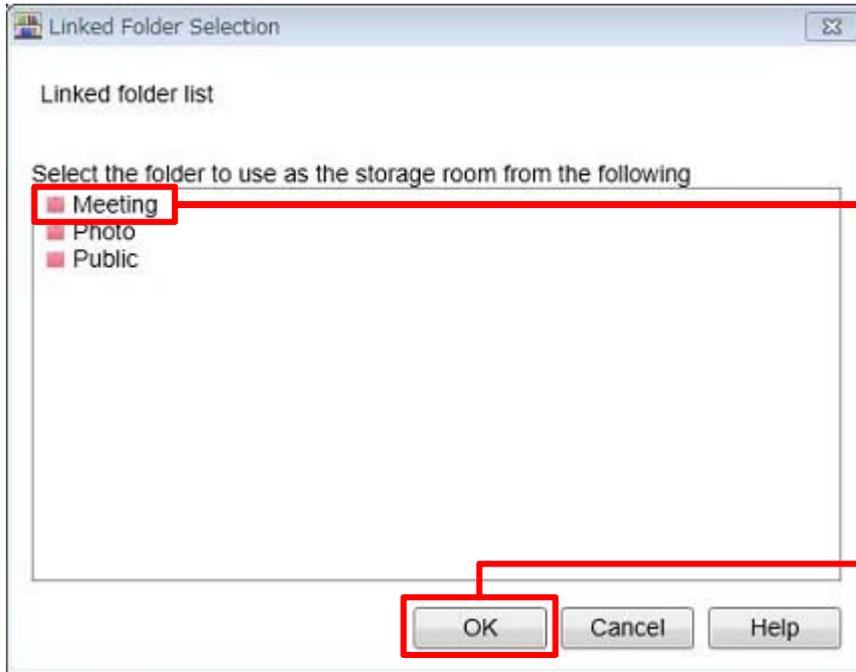
7



8



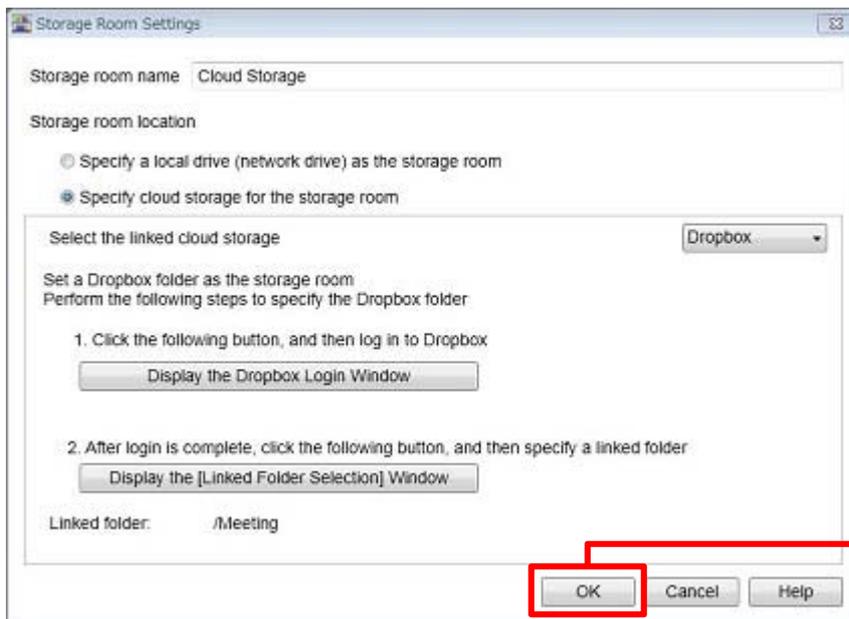
9



1. Select

2. Click

10



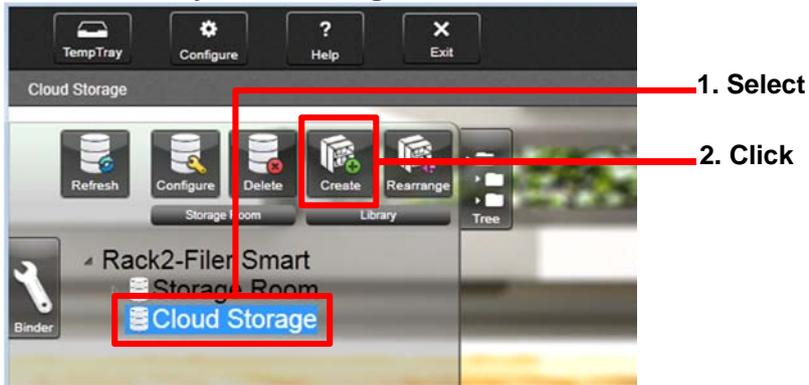
Click

11



A storage room is created. Next, create a library and a bookshelf in the storage room.

12 Create a library in the storage room.



13



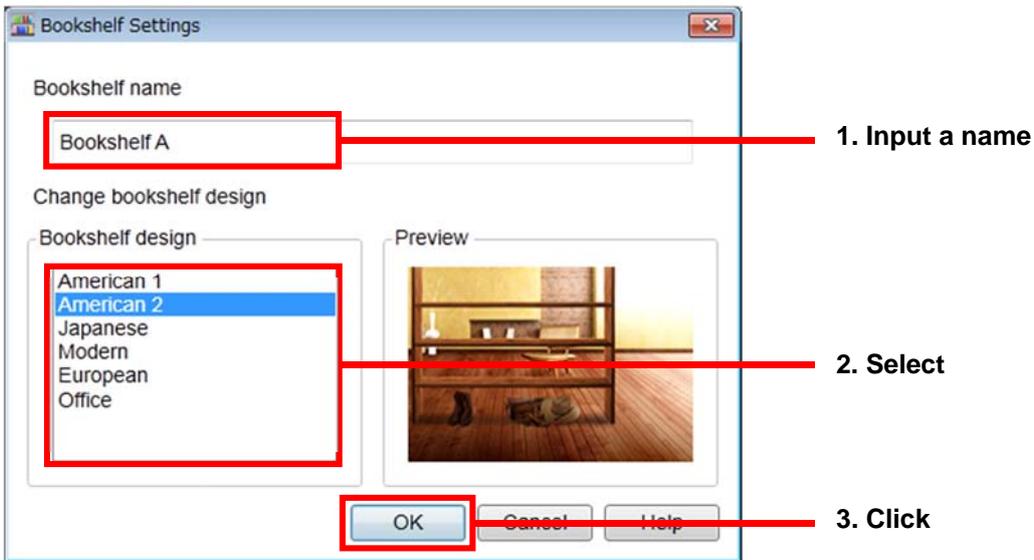
14



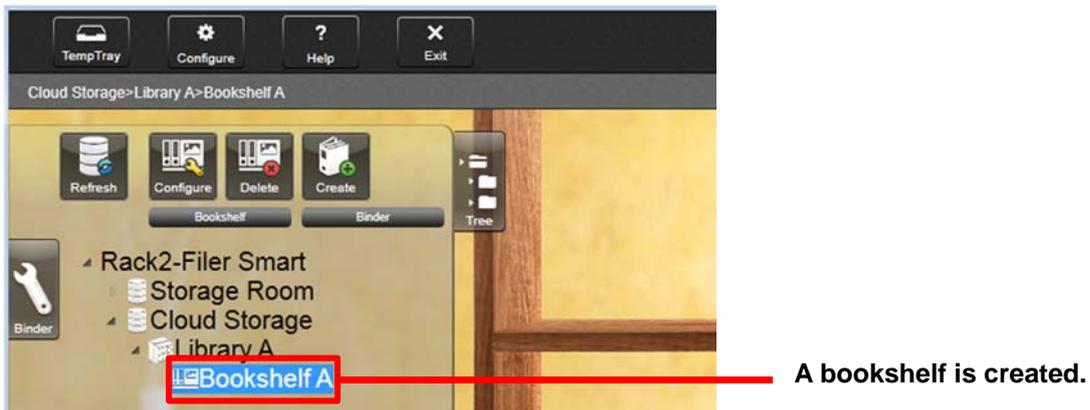
15 Create a bookshelf in the library.



16



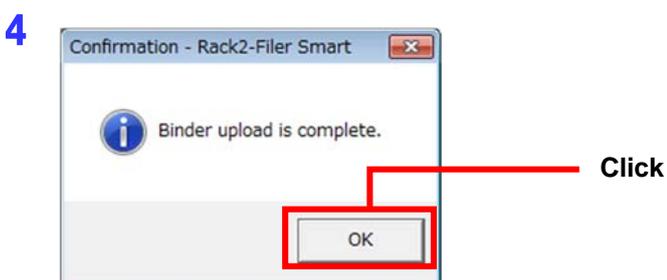
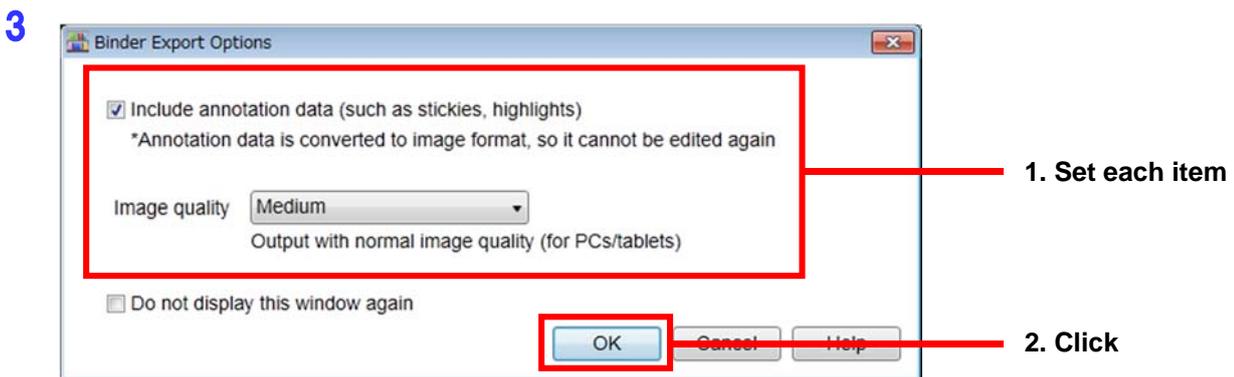
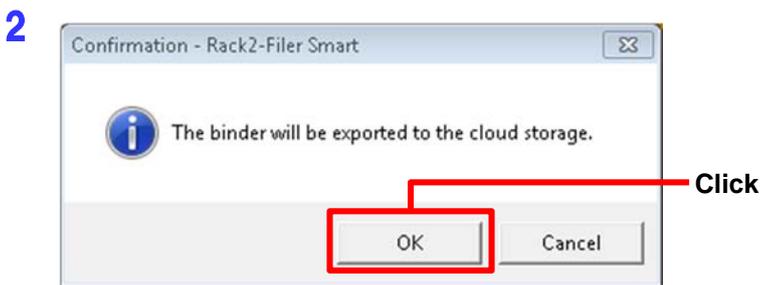
17



The upload destination for binders is now created.

1-(2) Uploading a binder to Dropbox

To upload a binder from a PC, drag and drop the binder to the bookshelf in Dropbox.



5



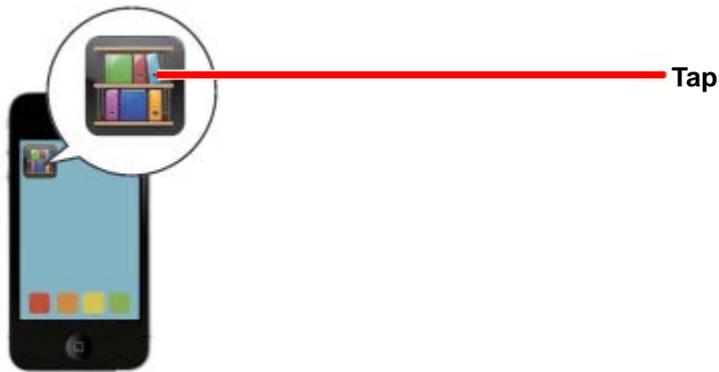
Click the bookshelf where the binder is uploaded, and then check the binder.

2 Operations on the receiving device (mobile device)

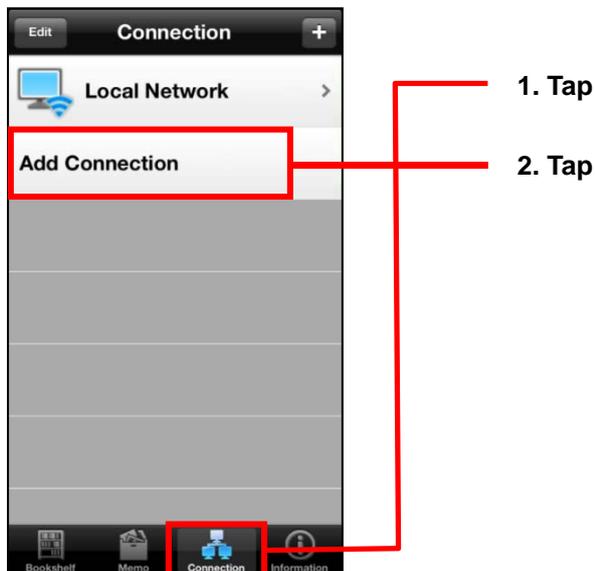
2-(1) Configuring the settings for connecting to Dropbox

An is used as an example in this section.

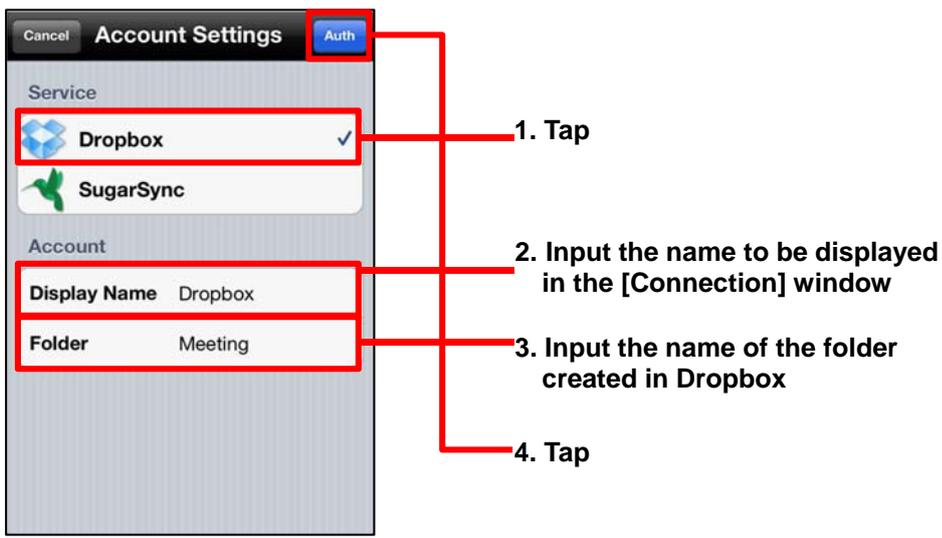
1



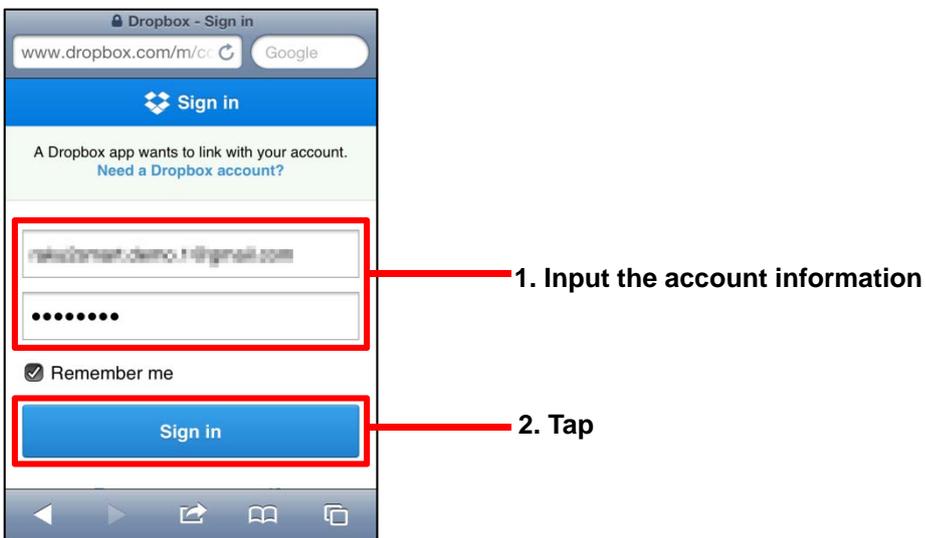
2



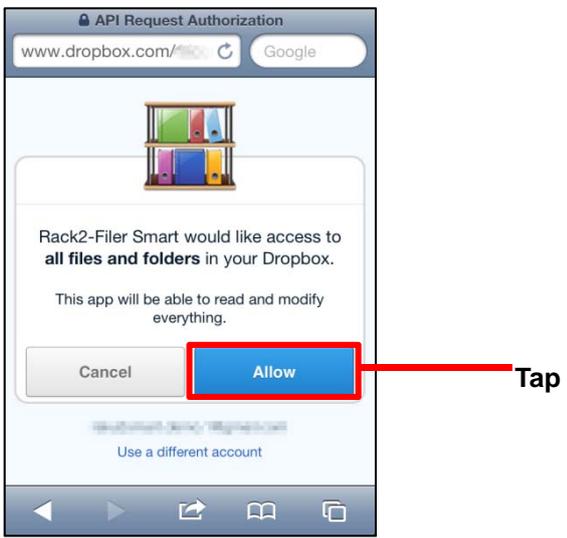
3 Specify the account information for accessing Dropbox.



4



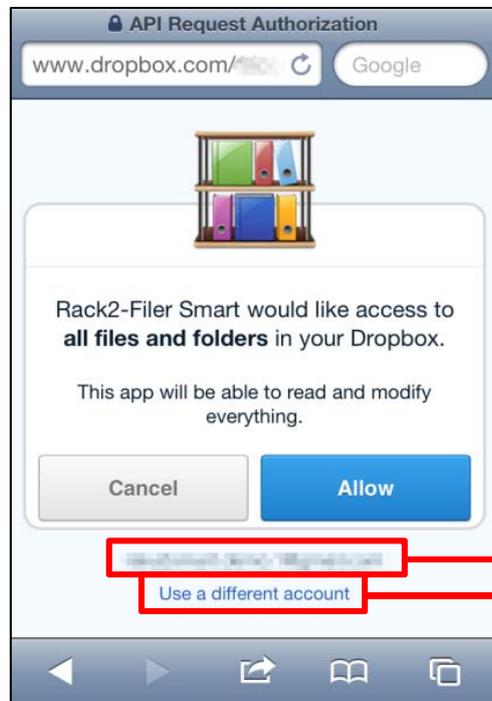
5



Note

If you select the checkbox for [Remember me] on the login window in Step 4, this login window will no longer be displayed next time you access Dropbox.

If you want to change the login account, you need to tap [Use a different account] on the window in Step 5, change the account and then log in again.



The account that you logged in to is displayed here.

Tap

6



The Dropbox account information is created and the [Connection] window appears again.

2-(2)

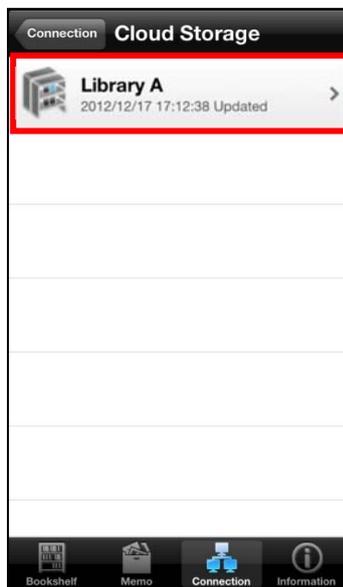
Downloading a binder from Dropbox and viewing the downloaded binder

1



Tap

2



Tap the library

3



Tap the bookshelf

4



Tap the binder that you want to view

5



Downloading of the binder starts. When the download is complete, Rack2-Viewer is launched and the binder can be viewed there.

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