

# Internal and External Audits

## Internal Audits

Internal audits are conducted by employees certified as auditors, confirming the implementation of each department's environmental target set in accordance with the Environmental Policy and confirming that each department upholds various rules, including laws. These audits help improve problems and spread positive activities in our company.

Internal audits were conducted from September 8 to September 25, 2025, covering 20 departments. As a result, three areas for improvement and 21 good practices were identified. No violations of laws or regulations were found.

## External Audits

External audits were conducted by the Japan Quality Assurance Organization (JQA) on October 14–16, October 21–24, and November 6, 2025, as part of the Ricoh Group integrated environmental management system audit. As a result of the audit, no nonconformities were found, while six areas for improvement and four highly rated items were identified. No violations of laws or regulations were found, and it was confirmed that the environmental management system continues to be operated appropriately.

**Fiscal 2025 Results of Internal and External Audits**

(Cases)

| Classification           | Internal Audits    |                            |               | External Audits    |                            |                   |
|--------------------------|--------------------|----------------------------|---------------|--------------------|----------------------------|-------------------|
|                          | Non-compliant Case | Case Requiring Improvement | Positive Case | Non-compliant Case | Case Requiring Improvement | Highly-rated Case |
| Number of Detected Cases | 0                  | 3                          | 21            | 0                  | 6                          | 4                 |